**Guided Pathways Leadership Taskforce**

Date: Monday, February 5, 2018 | Begin: 2:00–3:30 p.m. | Location: B237 | Recorder: Sara Sellards

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| **COMMITMENTS** |
| **Date** | **Who** | **What** | **Promised To** | **When** |
| 1/8/18 | Sue | Follow up with Elizabeth Cox Brand regarding getting a link to Rob Johnstone’s presentation at the Oregon Pathways Symposium |  |  |
| 1/8/18 | David | Arrange a meeting with the workgroup leads and Lori to discuss milestones, in order to begin developing a communication plan |  |  |
| 1/8/18 | Dawn | Present on Guided Pathways at the department chairs and directors meeting |  |  |
| 1/8/18 | Dawn | Touch base with Leslie on Guided Pathways, discussing with her how to communicate effectively on the topic with part-time faculty |  |  |
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| **Topic/Item** | **Facilitator** | **Allotted Time** | **Key Points****Provide 50 words or less on expected outcome** | **Category** |
| 1. **Follow up on previous commitments**
 | Dawn / Eboni  | 5 minutes |  |  |
| 1. **GP & IR presentations**
 | Lisa Anh | 15 minutes |  | [x]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **Follow-up/Take-away from SSRC conference from those who attended the GP session**
 | Dawn / Jil | 30 minutes |  | [x]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **Oregon Pathways Project application submission and communication timeline**
 | David | 30 minutes | Brief follow-up about the GP communication plan meeting with Lori and the Workgroup leads | [x]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **Review commitments and next steps**
 | Dawn / Eboni | 5 minutes |  |  |

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| **Future Agenda Items Guided Pathways Taskforce Meetings** |
| **Topic/Item** | **Facilitator** | **Key Points****Provide 50 words or less on expected outcome** | **Category** |
| Planning for the upcoming year and expectations of the groups |   |  | [ ]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
| **Upcoming Meeting Date** | **Start Time** | **End time** | **Location** |
| Monday, March 5, 2018First Monday of each month | 2:00 p.m. | 3:30 p.m. | B237 |