**Guided Pathways Leadership Taskforce**

Date: Monday, February 5, 2018 | Begin: 2:00–3:30 p.m. | Location: B237 | Recorder: Sara Sellards

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **COMMITMENTS** | | | | | | | | |
| **Date** | **Who** | **What** | | | | **Promised To** | **When** | |
| 1/8/18 | Sue | Follow up with Elizabeth Cox Brand regarding getting a link to Rob Johnstone’s presentation at the Oregon Pathways Symposium | | | |  |  | |
| 1/8/18 | David | Arrange a meeting with the workgroup leads and Lori to discuss milestones, in order to begin developing a communication plan | | | |  |  | |
| 1/8/18 | Dawn | Present on Guided Pathways at the department chairs and directors meeting | | | |  |  | |
| 1/8/18 | Dawn | Touch base with Leslie on Guided Pathways, discussing with her how to communicate effectively on the topic with part-time faculty | | | |  |  | |
|  | | | | | | | | |
| **Topic/Item** | | | **Facilitator** | **Allotted Time** | **Key Points**  **Provide 50 words or less on expected outcome** | | | **Category** |
| 1. **Follow up on previous commitments** | | | Dawn / Eboni | 5 minutes |  | | |  |
| 1. **GP & IR presentations** | | | Lisa Anh | 15 minutes |  | | | Discussion  Decision  Advocacy  Information |
| 1. **Follow-up/Take-away from SSRC conference from those who attended the GP session** | | | Dawn / Jil | 30 minutes |  | | | Discussion  Decision  Advocacy  Information |
| 1. **Oregon Pathways Project application submission and communication timeline** | | | David | 30 minutes | Brief follow-up about the GP communication plan meeting with Lori and the Workgroup leads | | | Discussion  Decision  Advocacy  Information |
| 1. **Review commitments and next steps** | | | Dawn / Eboni | 5 minutes |  | | |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Future Agenda Items Guided Pathways Taskforce Meetings** | | | | |
| **Topic/Item** | **Facilitator** | **Key Points**  **Provide 50 words or less on expected outcome** | | **Category** |
| Planning for the upcoming year and expectations of the groups |  |  | | Discussion  Decision  Advocacy  Information |
| **Upcoming Meeting Date** | **Start Time** | **End time** | **Location** | |
| Monday, March 5, 2018  First Monday of each month | 2:00 p.m. | 3:30 p.m. | B237 | |